

# AP 321

## Student Parking

### Background

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The purpose of this procedure is to provide direction for students in the Abbotsford School District who wish to park at school, and to outline the responsibilities of students and staff. Staff should ensure distribution of the form complies with Canada's Anti-Spam Law.

### Procedures

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1. Students wishing to park on school property must sign the parking request form, pay the appropriate fees if required, and obey the school's parking rules as provided for in [AP 331 – Drugs and Controlled Substance Abuse](#) and [AP 332 – Search and Seizure](#). Drug sniffing dogs may be used in the student parking lot.
2. Parking Request Forms
  - 2.1 Each school will complete the standard form, [AP 321-1 Student Parking Request Form](#) with the school name, fees, and special instructions before providing the form to students. Every student who wishes to park on school property must fill out this customized form. The parking pass is then valid only in the vehicle specified on the form and is not transferable to another student. If the student wishes to change vehicles, the school office must be informed.
  - 2.2 Schools will publish parking lot rules in Student Handbooks and will review the rules annually with students.
  - 2.3 Each school has the right to enforce their parking regulations and may:
    - Revoke parking privileges
    - Tow vehicles
    - Use vehicle disabling devices (e.g. parking boots)
    - Use drug-sniffing dogs to search student parking areas

Appendix [AP 321-1 Student Parking Request Form](#)

Reference [AP 331 – Drugs and Controlled Substance Abuse](#)  
[AP 332 – Search and Seizure](#)

## AP 321-1 Student Parking Request Form

School name: \_\_\_\_\_ Parking Fee: \_\_\_\_\_

Special Parking Instructions:

Vehicle Make: \_\_\_\_\_ Vehicle Model: \_\_\_\_\_

Vehicle License Plate: \_\_\_\_\_ Vehicle Year: \_\_\_\_\_ Vehicle Colour: \_\_\_\_\_

I understand that parking on school property is a privilege and that neither the school nor the Abbotsford School District is liable for any damage that may occur to my vehicle, or any theft of my vehicle including articles left inside my vehicle.

I agree to obey all the rules as set out in [AP 321, 'Student Parking'](#), and on this form.

I understand that if I break any of these rules the school may take action which may include disabling/towing my vehicle and/or revoking my parking privileges.

I understand that this request is for one vehicle and I may not transfer my parking pass to another vehicle without notifying the school office.

I understand that I may not transfer my parking pass to another student.

I agree to allow the school administration to search my vehicle if indicated by a drug-sniffing dog.

\_\_\_\_\_  
Student Initials

I understand that I may lose my parking privileges if I am seen driving in an unsafe manner.

I will not use, or allow anyone else to use, a motor vehicle under my control for any illegal purpose, or in a way that creates a disturbance or a nuisance.

In accordance with the [Freedom of Information and Protection of Privacy Act](#) (FOIPPA), I authorize the Abbotsford Police Department to disclose to the Abbotsford School District any information about my driving record, and the School District may use this information to decide if I am fulfilling the responsibilities I have accepted under this agreement.

\_\_\_\_\_  
Parent Initials

\_\_\_\_\_  
Student Initials

Date: \_\_\_\_\_

Student name: \_\_\_\_\_ Signature: \_\_\_\_\_  
(please print)

Guardian name: \_\_\_\_\_ Signature: \_\_\_\_\_  
(please print)

Registered vehicle owner's name (please print) \_\_\_\_\_ Signature: \_\_\_\_\_